

DEANSBROOK INFANT SCHOOL

COMMITTEE: Finance and Premises & Budget Ratification

Date: 21st May 2024

Committee members: Jade Cheung (JC) (chair), Julia Hutton-Squire (JHS), Carole Catley (CC), Cllr Hugh Rayner (HR), John Parnaby (JP), Nikki Simon (NS), Nick Mailer (NM), Lisa Roberts (LR)

	Discussion/Action	By whom	Deadline
In attendance	CC, JC, JHS, JP, NS, LR		
1. Apologies for absence	JC		
2. Minutes of previous meeting held on 18.05.2023	Reviewed the meeting minutes from the previous Finance meeting. Action: JHS to review costs for Breakfast Club & make a recommendation on whether we retain it. Also Rainbow club. Action: CC to send Breakfast Club costs to JHS	CC	
3. Matters Arising	None		
4. Budget	CC stepped through the budget outturn. Nick asked why the government funding for Cost Of Living increase to staff salaries was less than the actual cost; CC explained that the funding was driven by no. of children not by cost of staff, so given our staff are more expensive than average the funding will be insufficient for the additional cost incurred. JHS queried why energy costs were higher than we had provisioned. CC explained that we had reduced our provision for energy based on the guidance from the Borough, but the recommended amount had proved to be too low. Nikki queried the split of energy costs between the Infant and Junior Schol. Action: JP to record electricity daily at 4pm and 6pm to get a view on consumption from Busy Bees. CC explained the cost and impact of the increase in mobility (no. of children leaving and joining). She gave the example of a new child recently joining in Year 1 who speaks no English and has never been to school at the age of 6 years. She also cited another child who has been allocated to the school this week who has complex learning needs. CC noted that we now have several children with more complex needs, so a separate classroom has been set up for those 5 children. The committee discussed the cost of running the	JP	

	Nest and subsequently visited the classroom to see the space being used. Lisa noted that we would be visited by an SMRA from the Borough to review our finances.		
Budget Ratification Full GB	Budget ratification (additional governors – i.e. Ryan and Penka, joined the meeting) The committee ratified the budget with the deficit and agreed to wait before submitting it to the Borough until the SMRA had conducted their report.		
AOB	None		
	Date of next meeting: TBC		