

DEANSBROOK INFANT SCHOOL

COMMITTEE: Pupils, Parents & Community

Date: 05/06/2025

Committee Members:

- Nikki Simon (Chair) – Co-opted Governor
- Ryan Hannan (Secretary) – Parent Governor
- Carole Catley – Headteacher
- Nick Mailer – Co-opted Governor
- John Parnaby – Staff Governor
- Penka Georgieva Mihov – Parent Governor
- Ben Amoah – Parent Governor
- Judith Suissa – Co-opted Governor

Present: CC, RH, NM, PGM, BA

Apologies: JS, JP, NS

Minutes: RH

Agenda Overview

Agenda Item	Discussion / Action	By Whom / Deadline
Apologies for Absence	NS, JP, JS	
Minutes	Minutes approved	
Matters Arising	IT Equipment Donations (PM) PM provided an update on IT donations. There has been some delay due to company restructuring, with laptop donations currently on hold. The committee acknowledged the delay but expressed appreciation for PM's continued efforts. Fundraising Activities Fundraising activities have been temporarily stalled during PM's absence. CC reported that a £250 donation has been received. The committee expressed thanks to PM for all her work on fundraising initiatives. Mathematics Link Meeting (RH)	

	<p>RH confirmed that the mathematics link meeting remains outstanding and will be scheduled.</p> <p>Family Accident Update</p> <p>The committee received an update regarding the family involved in a recent accident.</p>	
Pupil Admissions	<p>Reception Intake - September 2025</p> <p>58 places have been offered for September 2025 54 acceptances have been confirmed to date This represents an upward trend compared to previous years One child with Down syndrome will carry over from the current year, bringing the total to 59</p> <p>Demographic Analysis</p> <p>BA enquired about measuring demographics of upcoming admissions. CC explained that the borough has specific distance requirements that must be adhered to in the admissions process. The local authority's admission distance requirement is 1.1 miles for Reception places</p>	
SEN Provision Update	<p>Recent Case Transfer</p> <p>BA reported that one student has transferred to another school. Parents expressed criticism regarding insufficient information sharing about alternative school options. CC acknowledged that the school should have provided more comprehensive support, particularly as issues escalated toward the end of the student's time at the school.</p> <p>Safeguarding and Behaviour Recording</p> <p>While safeguarding incidents were well documented, behavioural incidents require improvement in recording practices. Friday safeguarding meetings will now incorporate behaviour meetings to ensure comprehensive future planning. All safeguarding information is shared via CPOMS, and behavioural data will now be included in this system.</p> <p>Current EHCP Status</p> <ul style="list-style-type: none"> • 7 Education, Health and Care Plans (EHCPs) currently in place • 1 additional EHCP anticipated, bringing total to 8 • 3 Nursery children have EHCPs pending • 1 child with Down syndrome currently has no EHCP or funding provision • No EHCPs in Year 2 <p>Capacity Concerns</p> <p>The school has declined to accept an additional child due to the current ratio of EHCPs within the year group. The school has reached capacity to provide adequate care, though may be required to accept the placement.</p>	

	SEN Provision Trends CC reported a sector shift from traditional SEN schools toward expecting mainstream schools to have SEN spaces – this has not been followed up with extra funding announcements.	
Attendance	Current attendance rates: <ul style="list-style-type: none"> • Overall School Average: 92.2% • Year 2: 84.0% • Year 1: 92.2% • Reception: 90.5% 	
Policies		
Safeguarding	New Student Concerns NM raised concerns about a Year 1 child who entered the school without previous formal education or English language skills. While the child has settled well, questions remain about how a 6-year-old could reach school age without being flagged by educational authorities. Current Safeguarding Cases <ul style="list-style-type: none"> • 2 children classified as 'Children in Need' • 2 children under Child Protection plans • 3 active cases total • 1 open case not categorised (disclosure relates to sibling, requiring monitoring of younger child) 	RH to share TES safeguarding update with the Carole.
School Council	Students from the School Council (Years 1 & 2) attended the meeting to report to governors on their recent activities and contributions. Lunch Menu Review with Nourish The School Council representatives reported on their recent collaboration with Nicola, the Nourish manager, to review and contribute to the school lunch menu. The students engaged in discussions about menu additions and demonstrated critical thinking about menu rules and the importance of following guidelines for school lunches. One specific suggestion put forward was the addition of mac and cheese with curly pasta. Student Initiatives and Suggestions The School Council presented several additional proposals to the governors: <ul style="list-style-type: none"> • Conducting a clubs survey to assess student interests across the school • Introducing school ties as part of the uniform • Increasing the frequency of themed dress-up days (currently held once per half-term) • Establishing a baking club 	

	<ul style="list-style-type: none"> Exploring themed lunch initiatives (a pirate-themed lunch has already been successfully implemented, with suggestions to share upcoming lunch themes with students in advance) 	
Friends of Deansbrook (PTA)	<p>Summer Fair - 5th July 2025 Preparations are underway for the school fair. Current collection drives include jolly jars, with teddy bear donations required next week.</p> <p>PTA Meeting Next PTA meeting scheduled for Monday, 9th June 2025.</p> <p>Event Programming Confirmed attractions include:</p> <ul style="list-style-type: none"> Various stalls and Fire Brigade attendance Professional singer with colleagues Junior choir performance Born to Boogie dance group 3D printing demonstrations <p>Participation Challenges The committee noted low PTA membership numbers and difficulties in securing volunteer involvement.</p> <p>Future Events Currently no events planned beyond the summer fair.</p>	
Lettings	Facility lettings continue to perform well, with Taekwondo classes and other regular bookings providing consistent income. The school continues outreach efforts to local groups and organizations to maximize facility utilization.	
Website		
Promotions		
AOB	<p>Mandatory Breakfast Clubs No information has been received regarding mandatory breakfast club requirements.</p>	
Date of Next Meeting	TBC	